



## **Household Goods Acknowledgment Form**

Aloha,

Please click on "Reply All" and type this statement at the top of your reply:

**"I have read and understand the Matson Household Goods Acknowledgement"** then sign (type) your name.

**Note:** You do ***NOT*** have to type/sign your name on the line below! If you choose to fax the form back in acknowledgment of the below mentioned responsibilities, only then it will be necessary to sign and date the document.

*To ensure your shipping experience with Matson is pleasant and free from concern, we ask you to please read and acknowledge your responsibility as a shipper of personal household goods. Following these few points will assist in the timely arrival of your personal household goods.*

1. Safety while loading/unloading your personal household goods shipment is of the utmost importance. Truck drivers will position containers for loading/unloading as directed by the shipper/consignee, provided it is safe and legal to do so, and, at the drivers' discretion, that there is sufficient space to maneuver the container in a safe manner. If the truck driver cannot position a container to the designated location, the shipper/customer may either choose an alternate location or hire a different trucking company - at their own expense - to perform the delivery/pick-up. Charges for additional trucking, truck driver stand-by, and/or a dry run will be the responsibility of the shipper/customer.
2. The shipper must arrange to have a responsible party available to accept the container and direct the trucker to the delivery location at the time of delivery. Inspect the container when it is delivered and before loading your goods. If you notice holes or other damage, contact Matson and direct the trucker to return with a replacement. This will help prevent damage to goods during transit.
3. The shipper is responsible for all packaging of cargoes, blocking and bracing, and loading of the container. Household goods must be loaded tightly and braced from shifting lengthwise in the container. If you place a padlock on the loaded container and the padlock has to be removed during transit, due to either a need for inspection or because a rail-road would not accept containers with padlocks, the shipper/customer will be charged for the removal of the padlock.
4. Matson does not provide any packaging/loading materials. Containers are on wheeled chassis approximately 4-5 feet off the ground. No loading ramp or interior tiedowns in the container are provided.

5. The consignee is responsible for unloading of the container and disposition of all trash prior to returning the empty container to Matson.
6. Hazardous cargoes are restricted from ocean transportation. Please do not load any hazardous materials, such as gas cans, propane cylinders, welding gas, ammunition, etc., with your shipment of household goods.
7. The customer assumes full responsibility for any parking tickets and/or any impound charges incurred if the container is illegally parked. It is the responsibility of the customer to check with the local police department regarding the appropriate permits, which are required by many municipalities for the loading/unloading of the ocean containers on city streets and private residences.
8. Matson requires payment in full of all charges before the release of an empty container for loading at the shipper's premises.
9. Matson cannot arrange trucking on behalf of the shipper for containers being delivered/picked up in Anchorage. However a trucker referral can be given upon request. Matson can arrange for trucking in Dutch Harbor, Alaska or Kodiak, Alaska on the behalf of the shipper/consignee. Matson requires a minimum of 3 business day's notice for any trucking dispatch. Although trucker will make every attempt to arrive at the scheduled appointment time, please allow a 2 hour window for the trucker to arrive. Once the container is delivered for loading/unloading, it is the responsibility of the shipper/consignee to call Matson with the shipment and container number to arrange for pick up.
10. Matson does not allow any loading/unloading at any ocean port facility. All containers must be trucked to a safe/legal location by a trucking company possessing a valid container interchange agreement with Matson.
11. A personal automobile, motorcycle or boat may be included with your shipment of personal household goods at the applicable rate. Notification of inclusion of the personal automobile, motorcycle or boat must be made to Matson at the time of booking. To ensure safety mandates are followed, please **1)** load the automobile or boat nearest the rear doors of the container for easy access and/or inspection, **2)** disconnect the battery, **3)** drain the fuel tank to 17 oz. or less, **4)** secure all tires with 2" x 4" wooden blocks on no less than three sides and **5)** be sure to set the transmission in "park" mode with the parking brake fully engaged.

Should you have any additional questions regarding the movement of an automobile, we ask you to visit our automobile web site: <http://www.matson.com/pov/alaska/>

12. To avoid port storage or equipment detention charges, containers must be picked up from the Matson destination port and brought back empty, clean and free of debris within the following days of free time. For Private Citizen's containers traveling Northbound to Alaska there is an allocation of 3 days free time (excluding weekends and holidays). For Household Good Mover's containers traveling Northbound to Alaska 8 days free time is given, or 16 days is given if

backloaded with southbound revenue loads (excluding weekends and holidays). Containers traveling Southbound from Alaska will be allotted 3 days free time (excluding weekends and holidays.) for loading. After free time has expired a charge of \$59 per day (including weekends and holidays) will incur for both Northbound and Southbound shipments.

13. It is the shipper/consignee's responsibility to contact the local trucking company of the choice and arrange the delivery of the container.
14. Please ensure your trucking company has a valid interchange agreement with Matson.

I understand my responsibilities as a shipper as set forth under the Bill of Lading terms and conditions, available on Matson's website, and as outline above.

If unable to reply via email to this form ([alaskacs@matson.com](mailto:alaskacs@matson.com)) please sign below and fax to Matson Customer Support at 877-678-7447.

Signed: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Booking Number \*(required): \_\_\_\_\_